



2016 SEP 28 AM 10:50

Robin B. Williams
COUNTY CLERK
EL PASO COUNTY, TEXAS

CIVIL SERVICE COMMISSION

**REGULAR MEETING AGENDA
1:30 P.M. MONDAY, OCTOBER 3, 2016
SHERIFF'S HEADQUARTERS
3850 JUSTICE ROAD
SHERIFF'S CONFERENCE ROOM
EL PASO, TEXAS 79938**

**Chair
Fermin Acosta Jr.**

**Commissioners
John D. Colman
Maria Elvira Williams**

OPEN MEETING

NOTICE TO THE PUBLIC

All matters listed under the Consent Agenda will be considered by the Civil Service Commissioners to be routine and will be enacted by one motion in the form listed below. There will be no separate discussion of these items unless members of the Court or persons in the audience request that specific items be removed from the Consent Agenda to the Regular Agenda for discussion prior to the time the Court votes on the motion to adopt the Consent Agenda.

All matters listed on the Consent or Regular Agenda may be discussed in executive session at the option of the El Paso County Civil Service Commission and following oral announcement, if an appropriate exception to the open meeting requirement of the Texas Open Meetings Act is applicable.

PUBLIC COMMENT

Speaker's choice: Five (5) minutes per person during this segment regarding any items or three (3) minutes per person on each item as it appears on the agenda. The same will apply to any interest group consisting of three or more representatives.

CONSENT AGENDA

1. Approve the minutes of the Special Meeting for the Sheriff's Civil Service Commission on February 8, 2016.
--Ludy Velo, Human Resources
2. Notify the Commission of the appeal letter of termination on Detention Officer Gustavo Vasquez, Internal Affairs Case Number IA2016-009. The matter will be heard by an independent arbitrator; therefore waiving the right to appeal to the Civil Service Commission.
-- Alyssa G. Perez, CLEAT

REGULAR AGENDA

3. Discuss and take appropriate action to approve the revised job description of Office Manager to Inventory Control Manager.
-- Elsie West, Human Resources
4. Discuss and take appropriate action to approve the revised job description of Grant Program Manager to Administrative Coordinator based on a re-classification of position.
-- Elsie West, Human Resources
5. ADJOURN